



**Nalanda
University**

Nalanda University, Rajgir, District Nalanda,
Pin 803 116, Bihar, India T+91 611 2255 330
www.nalandauniv.edu.in

Annex I

Date:

TO WHOMEVER IT MAY CONCERN

This is to certify that _____ (Admission id: _____) is a bona-fide student of the School of Ecology and Environment Studies, Nalanda University (<http://www.nalandauniv.edu.in/about-nalanda/vision/>), pursuing his/her master's degree. As part of the master's degree programme here, he/she is expected to undergo an eight week (June-July 2017) internship programme in furtherance of the studies in Ecology and Environment here, on a topic of relevance. I recommend him/her for an appropriate internship programme in your organization, subject to availability. The experience at your organization will help him/her to consolidate his/her future academic/career choices. I also recommend him/her for any financial assistance, if available. Nalanda University does not offer any financial assistance to him/her in this regard.

Dr. Prabhakar Sharma

Assistant Professor

School of Ecology and Environment Studies

Nalanda University

Prof. Govind Chakrapani

Dean

School of Ecology and Environment Studies

Nalanda University

Application for Summer Internship



School of Ecology and Environment Studies
Nalanda University

Date:

STUDENT DETAILS

Name:

Student ID:

INTERNSHIP DETAILS

Title of Internship:

Duration of Internship: [starting date, and number of weeks]

State/ Location:

Name of Organization:

Brief on the Organization: [legal nature, established since, nature of work, engagement in environmental domain... in about 200 words]

INTERNSHIP SUPERVISOR

Name:

Designation:

Email id:

Phone:

Financial support: YES/ NO

If YES,

Name of provider:

Nature of support:

Student signature:

APPROVAL:

Mentor: Dr. Prabhakar Sharma

Dean: Prof. Govind Chakrapani

Internship Evaluation Form



Date: _____

Name		
Email		
Internship Contact Information	Name of the organization	
	Department	
	Contact details	
	Name of the Supervisor	
	Email id of the Supervisor	
	Duration of internship	
	Location of internship	

Primary work accomplished during the internship (100 words):

Important insights/ skills/ techniques learned or improved from the internship (100 words):

Evaluation scale:

<i>Evaluation perspectives</i>	<i>Score (out of 10)</i>
--------------------------------	--------------------------

I had a good assimilation/orientation to my organization at the start of the internship	
I received thorough information on the job duties and expectations at the start of my internship	
A Supervisor was assigned to me to oversee my work	
The overall quality of supervision was sufficient	
The internship was challenging and practical	
Aspects of the internship helped bridge the gap between theory and application	
The work climate was positive and productive	
I made good networking contacts with other interns or employees	
I would recommend this internship to another student	

Performance scale:

<i>Performance perspectives</i>	<i>Score (out of 10)</i>
Achieved my internship learning objectives	
Demonstrated necessary writing and speaking skills	
Demonstrated critical thinking and problem-solving skills	
Worked effectively with others on team projects	
Exhibited a professional attitude	
Completed a sufficient quantity of work	
Responded well to supervision and constructive criticism	

To what degree (if any) did the internship experience differ from your expectations?

To what degree did your actual performance match up with your expectations going in to the internship?

Has the internship clarified, oriented or changed your educational and career goals?

Has the internship enhanced your self-understanding and professional development perspectives?

Do you feel that your internship experiences will be helpful for you in pursuing professional opportunities after completing your course? Explain.

Signature of Student:

Date: