

12. Language:

Speak		Read		Write	
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13. Distinctions/Prizes/Awards/Medals/Honours, etc:

14. Professional Experience (Pl. start with current exp.): Only post qualification experience should be mentioned.

Name of the Organisation /Institution	Type of Institutions: Central Govt./ State Govt./ Autonomous/ PSU/ Private	Designation & Nature of Engagement (Permanent/ Temporary/ Contract)	Duration		Pay Scale	Total Monthly Pay	Nature of Duties performed	Reasons for Leaving
			From	To				

15. Please specify familiarity and actual practice of Computers:-

Computer Skills	Your Competence (Choose Any one) Expert/Good/Average
Typing	
MS Office	
Internet Applications	
Any Other (Please Specify)	

16. Why do you wish to join Nalanda University and how do you meet the Job requirements as advertised (In 150 words)

17. Name & Address of three (03) Referees, under whom you have worked

Name :	Name :	Name :
Designation:	Designation:	Designation:
Name of the Organization:	Name of the Organization:	Name of the Organization:
Address:	Address:	Address:
Phone No.:	Phone No.:	Phone No.:
Mobile No.:	Mobile No.:	Mobile No.:
Email ID:	Email ID:	Email ID:

Note: Referees should not be close relatives and they should have closely supervised the work of the Official

21. **EMPLOYERS CERTIFICATE**

(Applicable for In-service Candidates working in Government/PSU/Autonomous Bodies)

Certified that Sh. _____ holds the post of _____
on substantive/temporary/contract basis in the Pay scale of _____
in the Department /Organisation _____

This office has no objection for consideration of his/her application and in case of selection he/she will be relieved as per rules. The particulars as furnished above has been duly verified by this office/organisation. Further there is no vigilance enquiry/disciplinary proceeding either pending or being contemplated and no penalties have been imposed against the candidate.

Date:

Name & Signature with Office seal

Designation:

Mobile No. /Phone No.

Email ID: