



Rajgir, District: Nalanda, Bihar – 803 116
Ph. No: 06112 255330
Web: www.nalandauniv.edu.in

Limited Tender Enquiry

No. NU/NIQ/AJT/2016-17/01/173

Date: 14 June 2016

To

Dear Sir

On behalf of the Vice Chancellor, Nalanda University, Rajgir, Bihar, you are being invited to submit quotation for Fixing of double panelled openable mosquito nets in window frame at Ajatshatru Vihar of Nalanda University at Rajgir, Bihar as per the Schedule of Quantities enclosed herein below as Annexure I and as per the Terms & Conditions specified here under:

1. Last Date & Time for submission of quotations: 22 June 2016, 1200 Hours
2. Date & Time for opening of quotations: 22 June 2016, 1230 Hours
3. Venue for Submission & opening of Quotations: Nalanda University, At – Chhabilapur Road, Rajgir, District – Nalanda, Bihar – 803116.
4. Earnest Money Deposit: Rs. 3500/- (Rupees Three thousand five hundred only) through DD from any Schedule Bank in favour of Nalanda University, payable at Rajgir, Bihar.
5. Contractor:

The Contractor shall mean the individual, firm or company, whether incorporated or not, undertaking the works and shall include the legal personal representative of such individual or the persons composing such firm or company, or the successors of such firm or company and the permitted assignees of such individual, firm or company.

6. Mode of Submission:
 - a. The quotation may be sent by post or may be dropped in the Tender Box of the Nalanda University, Rajgir, placed in the Reception, on or before due date & time of receipt of offer as indicated above. Quotations which do not reach this office latest by 1200 PM on the due date, will not be opened and will be summarily rejected. The Nalanda University will not be responsible for any delay in receipt of quotation by post whatsoever may be the reason.

- b. The limited tender enquiry can also be downloaded from the university official website www.nalandauniv.edu.in and the same shall be submitted in a sealed cover along with other prequalification documents. The Schedule of Quantities as per Annexure I shall be duly filled for the rates and signatures affixed wherever required. The sealed cover shall be super scribed with “**QUOTATION FOR FIXING OF DOUBLE PANELLED OPENABLE MOSQUITO NETS IN WINDOW FRAME AT AJATSHATRU VIHAR OF NALANDA UNIVERSITY AT RAJGIR, BIHAR**”. The quotation shall be signed by a person legally authorized to enter into commitment on behalf of the Bidder. Bidder shall submit Power of Attorney in favour of the person who is authorized to enter into commitments on behalf of the Bidder. If the bidder is an individual, the quotation along with the NIQ shall be signed by such individual above the full type written name and current address.
- c. Copy of Certificates of PAN card, TIN/VAT registration and Service Tax registration.
- d. NALANDA UNIVERSITY will not be bound by any Power of Attorney granted by the Bidder or changes in the constitution of the firm made subsequent to submission of the bid or after the award of the contract. The University may, however, recognize such Power of Attorney and changes after obtaining proper legal advice, the cost of which will be borne by the Bidder.
- e. The cancellation of any document such as Power of Attorney, Partnership Deed etc. should be communicated by the Bidder to the NALANDA UNIVERSITY in writing well in time, failing which NALANDA UNIVERSITY shall have no responsibility or liability for any action taken by NALANDA UNIVERSITY on the strength of the said documents.
- f. Should the Bidder have a relative or relatives in NALANDA UNIVERSITY or one or more of its shareholders are a relative or relatives of the shareholder(s) employed in a superior capacity in NALANDA UNIVERSITY, the relevant authority inviting the quotations shall be informed of the facts at the time of submission of the bid, failing which the bid may be disqualified or if such fact subsequently comes to light, NALANDA UNIVERSITY reserves the right to take any other action as it deems fit in accordance with any applicable Law, Rules, Regulations of the like in force.

7. Validity of Quotations:

The offer shall be kept valid for a period of 90 days (Ninety days) from the date of opening of quotation.

8. Prices:

The Bidder should quote both in figures and in words (English) the rates for each item in the Schedule of Quantities (Annexure I). The amount for each item should be worked out and entered. The tendered amount for the work including any taxes applicable as extra shall be entered in the quotation both in figures and in words. The price part shall be duly signed and stamped on each page. Prices shall be quoted in Indian National Rupees (INR) only. In case there is a discrepancy/calculation mistake in the price bid submitted by the bidder, the rate quoted for each item shall be considered as basis of calculation for determining the total amount quoted.

9. Billing & Payments:

The Contractor shall submit the bill(s) / invoice(s) in a format to be decided between the NALANDA UNIVERSITY and the Contractor. The NALANDA UNIVERSITY shall release the payments within 15 Days from the date of receipt of the Bill(s)/ invoice(s) duly certified by Engineer incharge along with necessary supporting documents, if found in order. However, the sequence for releasing payments shall be as detailed below:

- a. 95% payment shall be released after completion of complete work in all respects.
- b. 5% payment shall be released after 60 days of successful completion of the works.

The tentative quantities are given in SOQ as Annexure –I. However the actual field joint measurement will be acceptable for payments of bills submitted.

10. Time Schedule:

The time stipulated for completion of works in all respect for fixing of double panelled openable mosquito nets in window frame at Ajatshatru Vihar as detailed under Schedule of Quantity is 25 days from issuance of letter of award/work order.

11. Nalanda University's Rights:

NALANDA UNIVERSITY reserves the right to accept a quotation other than the lowest and to accept or reject any quotation in whole or part, or to reject all the quotations annul the process with or without assigning any reasons. The bidder shall indemnify the University against any claims in regard to submission of their bids in such circumstances.

12. Contract Document:

The Bidder whose quotation has been accepted by NALANDA UNIVERSITY will be issued a formal work order terms & conditions.

13. Liquidated Damage:

Since the university is about to start a new academic session from 1st August 2016 the said work of Ajatshatru Vihar is essentially required to be completed well before commencement of new session. Hence, time being the essence of this contract, bidders are expected to adhere the time for completion of work as stipulated under Sr.No. 10 (time schedule) very strictly. If work is not completed within specified period a liquidated damage in terms of penalty will be charged from contractor @ 2% per week from the bills submitted by the contractor up to maximum of 10% of contract value.

14. Acceptance:

It is not binding to the University to accept the lowest or any tender. The Nalanda University reserves the right to accept or reject any offer at its option or place order with more than one supplier for full or part quantity of this enquiry without assigning

any reason and the same shall be binding on suppliers unless otherwise stated in the offer. No correspondence shall be entertained on this account.

15. Disputes:

All disputes, if any, out of or in respect of this enquiry are to be settled at Rajgir or be tribunal only in any competent court situated at Rajgir/Patna, Bihar. Stated specifically to the contrary, it shall be deemed that you have agreed to all terms and conditions mentioned in the enquiry and the same shall be binding on you.

Enclosed: Annexure I – Schedule of Quantities

Sincerely

Engineering Section (Civil)
Nalanda University, Rajgir
District – Nalanda, Bihar



Schedule of Quantities

Annexure I

s.no	Description	UNIT	Quantity	Rate(Rs)	Amount(Rs)
1	Panelling with SS Jali (Mosquito net).	Sqm	134.00		
2	Providing and fixing alluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Alluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Alluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : For fixed portion Anodized alluminium (anodized transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15)	Kg	230.208		
				Total (Rs.)=	
				Taxes as applicable @ --- =	
				Grand Total(Rs.) =	

(Amount in Words)