



NU/Admn/09/16-17/136 -

26th May, 2016

OFFICE ORDER

In order to streamline and smoothen the procurement process for transparency, competition, fairness and elimination of arbitrariness, university has constituted a Specification Committee to implement the standard guidelines prescribed in the NU FR and GFR from time to time. The said committee will finalize specification of the goods to be procured for the University. The committee will be comprising of the following members:-

Core committee

- | | |
|--|--------------------|
| 1. Mr. K.Chandramoorthi, Finance Officer
Cum Officiating Registrar or his nominee | : Chairman |
| 2. Dr. Kashshaf Ghani, Assistant Professor | : Member |
| 3. Mr. Krishna Mohan, Assistant Registrar | : Member Secretary |

Technical Members

- | | |
|---|--|
| 1. Mr. Joy Choudhary, Assistant Engineer (Civil) | : Member (For Furniture items) |
| 2. Mr. Manoj Kumar, Assistant Engineer (Electrical) | : Member (For Electrical and
Electronics items) |
| 3. Mr. Saurabh Choudhary, Manager (Admissions) | : Member (For IT items) |

All the members of the Standing Specification Committee will be informed about the meeting by the user department, well in advance. However, based on the other specific needs, additional members may be nominated for the purpose in future.

This is issued with the approval of the competent authority.

K Chand

(K Chandramoorthi)

Finance Officer cum Officiating Registrar

Copy to:

1. Vice Chancellor
2. VC's Office
3. All concerned members of the committee
4. Notice Board
5. File Copy