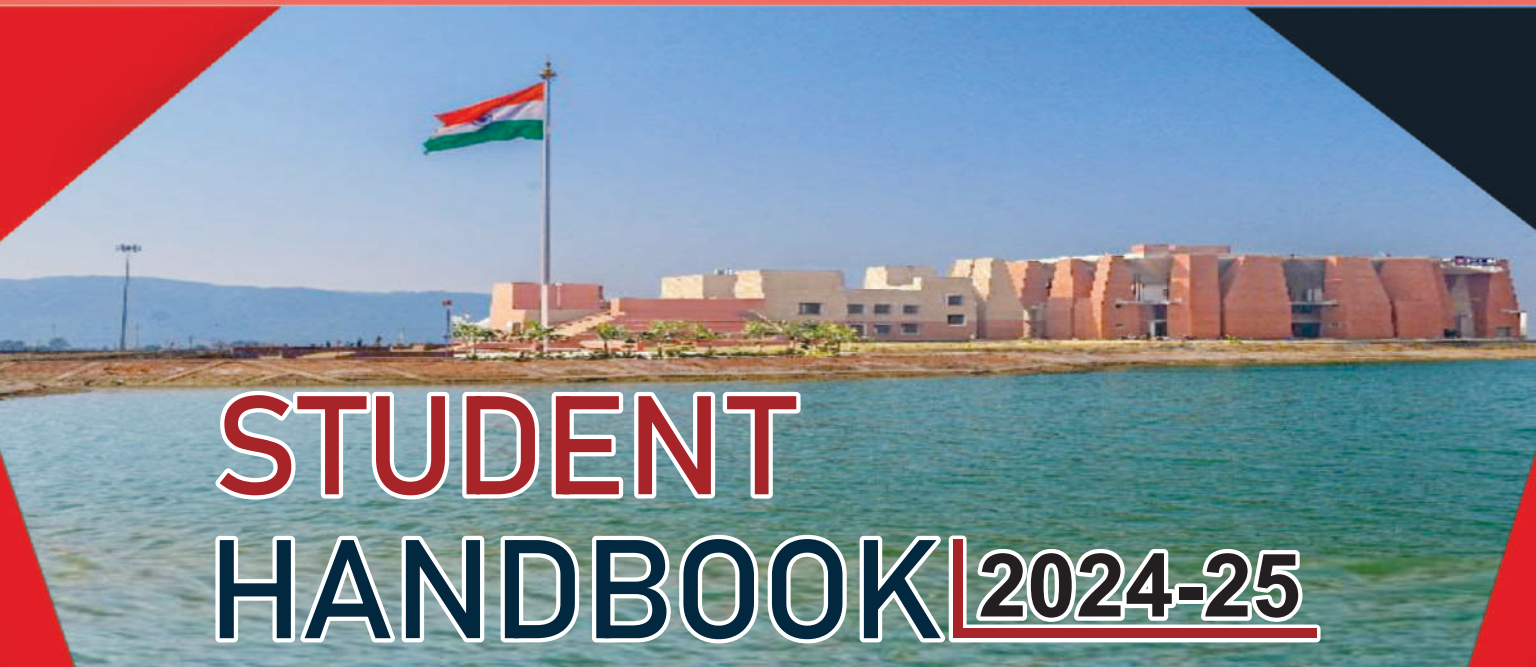


**Nālandā**  
UNIVERSITY



# STUDENT HANDBOOK | 2024-25



# THE NALANDA WAY

One of the objectives of the Nalanda University is “to contribute to the promotion of regional peace and vision by bringing together the future leaders of the East Asia, who by relating to their past history can enhance their understanding of each other’s perspectives and to share that understanding globally” (Nalanda University Act, 2010 (No. 39 of 2010; 21<sup>st</sup> September, 2010).

The logo of the Nalanda University illustrates the central idea of Nalanda, as articulated in “**The Nalanda Way**” –“**man living in harmony with man, man living in harmony with nature, and man living as part of nature.**”



**Nālandā**  
UNIVERSITY



नालन्दा  
विश्वविद्यालय

Man living in harmony with man will be advanced in part through study of the humanities. Man living in harmony with nature recognizes the importance of studying and furthering the sciences. Man living as part of nature is predicated on creating a community that harmonizes with its local environment.

As a graphic, this logo is a “rebus”; on the one hand, it depicts a tree, which is significant as a symbol of nature, significant because of the Bodhi tree’s importance to the story of Nalanda, and significant because the tree is a metaphor for life and of giving. On the other hand, it shows interlinked figures of the people who have come together to create this new university.



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**Student Handbook 2024-25 Disclaimer**

While every effort has been made to ensure that the information contained in The Student Handbook is reliable and accurate at the time of publication, the University accepts no responsibility or liability for the accuracy or completeness of the information given in the Handbook. The University reserves the right to make changes to any part of the content of the Handbook, as it deems appropriate. It may do so at any time without notice.

## 1. ABOUT NALANDA UNIVERSITY

Located in Rajgir, a town in the northern Indian state of Bihar, Nalanda is a postgraduate, research intensive, International University supported by the participating countries of the East Asia Summit. The University is inspired by the academic excellence and global vision of the ancient Nalanda, which was the oldest known centre of organized higher education in the world. Like its historic predecessor, Nalanda International University aspires to meet and set global standards of academic excellence and research, and enables capacity building in all areas of higher learning.

The Government of India shared the proposal for revival of the ancient Nalanda University with leaders of the East Asia Summit (EAS) in January, 2007. The Member States welcomed the regional initiative and Intergovernmental Memorandums of Understanding to that effect were signed by 17 countries. The University came into existence on November 25, 2010 by a special Act of the Indian Parliament and has been designated as an “institution of national importance” under the aegis of the Ministry of External Affairs, Government of India. The Hon’ble President of India, Smt. Droupadi Murmu as its Visitor and Dr. Arvind Panagariya as the Chancellor. Prof Abhay Kumar Singh, the Interim Vice Chancellor and the Principal Academic and Executive Officer of the University exercises supervision and control over the affairs of the University.



Nalanda University enrolled its first batch of students in the fall of 2014 in two schools, School of Ecology and Environment Studies and the School of Historical Studies. The University started the School of Buddhist Studies, Philosophy and Comparative Religions in 2016-17. In the academic year 2019-20, the School of Languages and Literature/Humanities was introduced. From academic year 2020-21, the School of Management Studies started offering courses. The School of Buddhist Studies, Philosophy and Comparative Religions started offering a new M.A Programme in Hindu Studies (Sanatana). *Nalanda University also started offering new programme like M.A in International Relations and Peace Studies and Archaeology from this academic session (2024-25).*

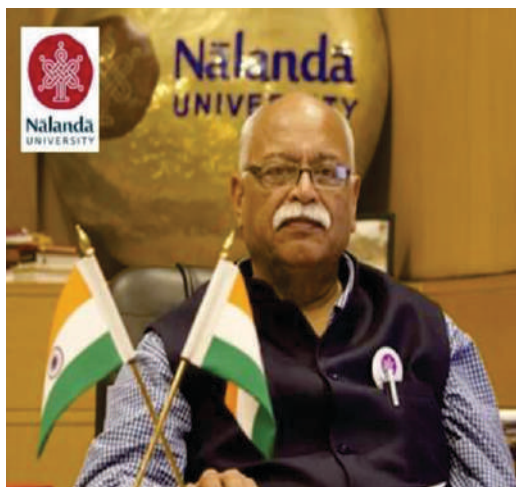
## **Nalanda Ethos**

The academic ethics of Nalanda University, as a new avatar of the old, denotes upholding and nourishing of academic excellence, stability of social order, and progress of the mankind. This rich tradition of the ancient approves right consciousness emergent from due deliberation for the happiness and welfare of all human beings. Nalanda academic tradition takes responsibility to acquaint a student with spirituality, scientific inquiry, philosophy, and logic. It induces the essence of Dharma for fostering the idea of equality among all social beings, irrespective of all diversity. The aim is to envisage basic cultural, social values cherished by the Indian tradition since the hoary past. It strives to provide every human being—with a dignified life and infer a healthy social and academic environment to open the avenues of knowledge of the self and others through collective aspirations and transformations.



Main Gate, Nalanda University

## 2. VICE CHANCELLOR'S MESSAGE



Indian firmament has remained bright with luminaries since the earliest times of the Vedic seers and sages; and once the “light of Asia” dawned, destiny scribed Nalanda to foster the rekindled land of enlightenment. No wonder, ‘lustre’ is a characteristic of the soil of Bihar. Fabled *paras* — “the philosopher’s stone”— one which changes the baser metals into glittering gold by its touch, could be another metaphor for the ancient Indian centres of learning. Thus, anybody who passed through the gates of ancient Nalanda, emerged lustrous.

Fortunately, in our times, Nalanda University has emerged with the noble vision of our highest illustrious leadership, aiming to ignite minds of young generation across the world, towards peace. Our expression of *vasudhaiva kutumbkam* fetched echoes from the East Asian family of nations and other participating countries, supporting the establishment of the institution. Nalanda ushered exchanges in research and sharing expertise, particularly by operating a consortium of networking of universities, visualized by our Hon’ble Prime Minister of India.

The University is nurtured by a sterling Governing Board comprising of distinguished intellectuals, versatile leaders senior diplomats and administrators. The education at Nalanda University blends the age-old testified wisdom with latest knowledge pursuing the precept of *jai vigyan, jai anusandhan*. Interdisciplinary pedagogy and cafeteria model of regularly updated courses of relevance to present and for future, is in practice. Learned faculty with global credentials is devotedly involved. A recently created sustainable vibrant campus attracts contemplative students from world over, to experience the soft transformation from groups to teams, and to exemplify through themselves, the value of “One Earth. One Family. One Future.”

With the University’s motto of “*aa no bhadrah kratavo yantu vishwatah*”, together we endeavour to turn the glisten of knowledge coming from all corners into a beacon— to lead on to the path of truth, light, perpetuity.

Jai Hind.

**Prof. Abhay Kumar Singh**  
**Interim Vice Chancellor, Nalanda University**



### 3. ACADEMIC CALENDAR (Masters Programs)

The academic year for the Masters programs is divided into two semesters, each of a minimum twenty weeks duration of teaching, exams, evaluation etc. Each semester has a minimum of 16 weeks of classroom engagement. The fall semester starts in the first week of August and ends in the third week of December. The Spring semester starts in the first week of January and ends in the third week of May.

<b>ACADEMIC CALENDAR SEMESTER-I &amp; III* (August, 2024 –December, 2024)</b>			
<b>Instructional Period</b>	<b>From</b>	<b>To</b>	<b>Duration</b>
Week 01 - Week 08 (Teaching)	05 August 2024	27 September 2024	8 Weeks
Preparatory Week for the Student	30 September 2024	04 October 2024	1 Week
Mid Semester Examination	07 October 2024	11 October 2024	1 Week
Week 09– Week 16 (Teaching)	14 October 2024	06 December 2024	8 Weeks
Reading Week	09 December 2024	13 December 2024	1 Week
End Semester Examinations	16 December 2024	27 December 2024	2 Weeks
Evaluation Week	30 December 2024	03 January 2025	1 Week
<b>Classes of Next Semester commence on January 06, 2025 (Monday)</b>			
<b>Holidays**:</b>			
<ul style="list-style-type: none"><li>▪ - Independence Day: August 15, 2024 (Thursday)</li><li>▪ - Id-e-Milad (Prophet Mohammad’s Birthday): September 16, 2024 (Monday)</li><li>▪ - Mahatma Gandhi’s Birthday: October 02, 2024 (Wednesday)</li><li>▪ - Dussehra (Mahanavmi): October 11, 2024 (Friday)</li><li>▪ - Dussehra (Vijay Dashmi): October 12, 2024 (Saturday)</li><li>▪ - Diwali (Deepavali): October 31, 2024 (Thursday)</li><li>▪ - Chhat Pooja : November 07, 2024 (Thursday)</li><li>▪ - Guru Nanak’s Birthday: November 15, 2024 (Friday)</li><li>▪ - Christmas Day: December 25, 2024 (Wednesday)</li></ul>			
**Subject to change as per notification of the University issued from time to time			

#### Note:

- i. Note: Only teaching weeks have been shown numerically in the “Instructional Period”.
- ii. The holiday list is subject to change as per University Circular/s from time to time.

## 4. ADMISSION COMMITTEE

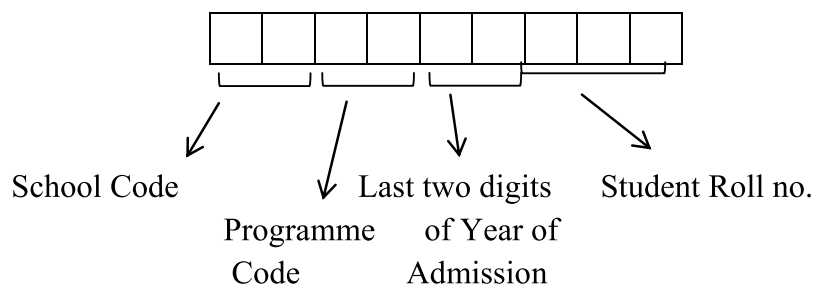
To drive the entire process, an Admission Committee has been constituted for the Academic Session 2024-25. The Admission Committee has the responsibility of admission of students, enrolment/registration of students.



## 5. ENROLLMENT/REGISTRATION

The enrollment and registration procedure at Nalanda University denotes the following:

- Submission of filled in Residence Hall Application and Undertaking.
- Submission of filled in Student Registration Form
- Submission of copies of prescribed documents, fees, medical certificate and medication and Anti-Ragging Undertaking etc.
- Upon completion of the aforementioned steps, each student will be issued a unique Student Identification Number. This Student Identification Number will be used at the University for all purposes during the entire duration of study. The format of the Student Identification Number is given below:



## 6. ORIENTATION

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Orientation program begins before the commencement of classes therefore students need to be registered to the courses for the programme of study.

This programme includes a comprehensive intro of the following components:

- a) **Admissions:** The Admission Committee briefs the students on the post-admission procedures, Registration Process, student undertaking etc.
- b) **Academics:** The Dean of each School and all the faculty members discuss about courses, course requirements, course credits, Academic Integrity etc.
- c) **Exam/Grades/Evaluation:** The Assistant Registrar (Academics) briefs the students on Examination and Assessment Procedures, Grading Format, etc.
- d) **Health:** The students are appraised by the Chair, Health Committee about the efforts of the University in providing health care facilities in the University, 24X7 availability of doctors and medical staff at the University Health Centre etc.
- e) **FRRO:** All International Students joining Nalanda University report and get themselves registered with the Foreigners Regional Registration Officer (FRRO). The Deputy Dean (International Students) briefs the students on the process of FRRO Registration, Exit Permission, VISA Renewal and other modalities.



- f) **Security Issues:** The University is committed to provide a campus environment that is conducive to the pursuit of each student's academic goals. The Administrative Officer (Student Affairs)/ Officer In-charge (Security) briefs the student about safety Rules and Regulations, safety checklist etc.
- g) **Internal Complaints:** The University is committed to promoting an environment that encourages equality of opportunity and ensures that students, faculty and staff are not subjected to any form of harassment. The Chair (ICC) briefs the students about various disciplinary issues, forms of harassment, and necessary legal and disciplinary measures as per the law of the land and as per the norms of the University etc.
- h) **Residence:** The Administrative Officer (Student Affairs) and the Residence Hall In- charge Officers brief the students on facilities provided at the Residential Halls, the accommodation process, various norms and disciplinary measures, dining hall etc.
- i) **Transport:** The Chair (Transport Committee) briefs the students for transport related services, transport facilities provided by the University etc.
- j) **About Rajgir:** Apart from being a historically rich town, Rajgir is also an important pilgrimage destination for Jains and Buddhists. It remains an important historical, cultural and religious town which attracts tourists from within the country and abroad. The Faculty briefs the students on various sites in and around Rajgir which carry historical and cultural importance.



## 7. POST-REGISTRATION

### a) Student Identification Card

The University provides all students with a Student Identification Card. The card enables students to access the University library and other facilities such as the University shuttle services and Dining services etc.

If a card is lost, stolen or damaged, the Student Affairs office may be informed immediately to prevent unauthorized use of University Card. In case of unauthorized use of the card, the student shall be responsible and punitive measures will be taken against such student/s.

If a lost or stolen card is recovered after a replacement has been requested, it cannot be used and must be returned to the Office of Student Affairs. This card gets invalid at the end of its validity date, as mentioned on it. However, if the student is debarred from the University on account of any reason viz. cancellation of admission, withdrawal from the programme or non-deposition of University fees etc., the validity comes to a close with immediate effect.

On completion of the course, it is mandatory for the students to return the card to the Student Affairs Office during clearance of No Dues.



### b) Email Account

Email is Nalanda University's primary medium for all official communication with students. The University expects all students to read official emails on a timely basis. All students will be given an email account upon arrival on campus. This account must be activated and passwords must be reset immediately. Students are required to use this account for all official University related correspondence. All official notices and other correspondence from the University Office will be sent to this email account.

It is the responsibility of the students to check regularly their email account. Students must be aware that the University will send e-bills, notices for payment of fees etc. and failure to access the email account shall not grant any exemption. This email may work until receipt of final degrees from Nalanda.

### **c) Contact Details**

It is mandatory for the students to submit their permanent address and contact details of parents including copy of Identification cards of parents (Voter ID/Aadhar/PAN/Passport etc.) at the time of Registration. It is also mandatory to inform the Student Affairs Office in case of any changes in their permanent addresses as well as contact details.

### **d) Health Insurance**

It is mandatory for the students to submit details on their health record at the time of registration. The students must inform the University about their health history i.e. health issues/diseases, medication, diet restrictions, if any. Students with special medical needs must inform, the In-charge/caretaker of their respective Residence Halls, of any condition that requires the University's immediate intervention. Moreover, students who are on regular medication for any condition are advised to carry the doctor's prescription of their medication.

Nalanda University provides Group Health Insurance to all enrolled students with a coverage of one lakh.



## 8. NALANDA CODE OF CONDUCT

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All members of the Nalanda community carry the name and reputation of the University and are responsible for maintaining it. The role of students is crucial to the above endeavor as they play an instrumental role in defining the character of the University. They are therefore expected to conduct themselves in a way that is respectable and dignified. Students may express their opinions as well as problems in a dignified manner without demeaning the dignity of others.

All members of the Nalanda community must work towards maintaining a harmonious and amicable atmosphere. It is only through the cooperation of everyone that we can build a community based on mutual respect and concern for each other.

1. For protecting the academic interests and harmony within the premises of the University, the students are expected not to involve themselves in activities against the University or any individual associated with carrying out the activities contrary to the interests of the University. In case of an organized gathering for example, meeting, function, celebration etc., the University must be notified and permission needs to be obtained from the Competent Authority at least 20 days in advance.
2. University resources are meant to be used by the community for various academic and administrative purposes of the University. Use of university resources viz. University vehicles, Residences, library books, telephone, computer or photocopier systems etc., for personal gains or for personal use is prohibited, which may invite punitive actions.



3. Nalanda University welcomes teachers and students from all parts of the world, and does not discriminate any of the members on the basis of nationalities, religion, gender or any other characteristics. Harassment or ragging in the form of jokes, slurs, and oral, written or digitally-generated offensive material on the basis of any of the above mentioned characteristics tantamount to discrimination and is prohibited by the University as per its norms.
  - a) Any student, if subjected to any form of discrimination by another member of the community, must report immediately to the Office of Student Affairs.
  - b) Any person witnessing an incident of discrimination is also expected to report to the authorities immediately. Failing to do so will be considered as a serious offence and will be dealt on a par with perpetrators of the offense.
  - c) In case of a failure to identify the perpetrators of discrimination, all the suspects/ group of students involved will be punished, if found guilty after inquiry.
4. Reports of harassment, ragging or discriminatory actions of any kind must be reported to the concerned committees orally or in writing. Remedial actions may include direct communication with the parties, third party intervention by the members of the committee concerned, or an investigation as deemed fit and as per the approval of the Competent Authority.





5. The University is committed to a fair investigation and redressal of issues concerning the victims of any of these actions, with the help of a fair inquiry, if the need arises. If the claim of misconduct is found true, appropriate disciplinary actions will be taken. Cases of false reporting with dishonest intentions or of slander against an individual are discouraged, and such cases might fetch penal measures against the complainant. All the parties are expected to cooperate in the process of investigation.
6. The students are directed to refrain from sending group emails or reply to all in response to any Notice/Circular etc. The Notices/Circulars are sent by the University for due compliance and University does not expect response from any student. In case, the student wishes to place a specific request on any specific matter, he/she may send email request to the concerned office only. However, any violation of these guidelines will be considered as indiscipline and disciplinary action will be taken against the defaulters.
7. For settlement of any grievances, the students may contact the office of the concerned departments like Mess Committee, Student Affairs etc. In case the issue is not resolved, then they can contact respective Deans of Schools. In any case the students are expected to refrain from sending complaint or mail directly to Hon'ble Vice-Chancellor or the Office of the Hon'ble Vice Chancellor or the Embassies of their respective countries (in case of international students). However, the student can seek prior appointment with the Hon'ble Vice-Chancellor to meet in person after following the due official procedure.



## 9. UNIVERSITY RULES



### a) Attendance

All Academic Programmes currently run by the University are residential and full-time. Hence, enrolled students have to be present on campus for the entire duration of the programme, unless they have written permission from the Dean of the concerned School (in case of field work, site visits or unavoidable circumstances). However, the period of leave will be treated as “absence” while calculating the attendance for a course.

Each student must have at least 75% attendance to be able to appear for the end term examinations. Students who do not have the minimum required attendance will either be barred from appearing in the end term examination, they may be asked to repeat the course or drop a grade, whichever is deemed fit by the School.

### b) Leave of Absence

Students can apply for a leave of absence through a written application to the Dean of the School concerned, who can grant leave in special circumstances. A copy of such approval must be submitted to the Student Affairs Office and Academic Office. These circumstances would include those that are beyond their control, such as meeting with an accident, falling a victim of crime, acute illness or serious on-going medical condition, on-going life threatening illness of a close family member or partner, bereavement of a close family member or partner, acute or on-going serious personal or emotional circumstances, or domestic upheaval like fire, burglary or eviction etc. If the period of leave extends more than ten days, permission needs to be obtained from the Competent Authority.

However, in the case of any leave of absence initiated by the student, the charges for the Residence Hall will remain non-refundable (Refer to the *Residence Hall Handbook* for policy on refund of charges).

### **c) Disciplinary Measures**

The University expects its students to uphold a certain code of conduct and maintain decorum in the campus and in the Residence Hall during the period of their stay at Nalanda. The following actions constitute a violation of the code of conduct:

- 1) Academic dishonesty of any kind, be it plagiarism or helping someone else in committing an act of dishonesty.
- 2) Furnishing false information for any official purpose.
- 3) Disorderly conduct, use of abusive language, indulgence in vandalism and disruption of classes etc.
- 4) Alcohol or drug related misconduct- as per The Bihar Excise (Amendment) Act, 2016, enforced by the Government of Bihar, the consumption of Liquor within the state, is a crime punishable under provisions of the Indian Penal Code. Possession or distribution of drugs or other controlled substances is strictly prohibited.
- 5) Theft, damage or disregard of University property.
- 6) Possession of weapons of any kind.
- 7) Failure to comply with the University's IT (Information and Technology) Policy.
- 8) Failure to maintain required attendance in a course and/or failure to take prior permission for leave of absence.
- 9) Gambling.
- 10) Failure to abide by the University rules and regulations at all times.

A student who fails to adhere to any of the above mentioned disciplinary requirements will face penal measures. In such cases, depending on the severity of the default, the University's Disciplinary Committee may recommend to debar the student from accessing any University services, prevent participation in research related activities for a specific period of time or expel and remove the student's name from University's rolls.

## **d) Media**

### **1. Press:**

All the members of the NU community are committed to strive towards the vision of University and lead it to the highest standards of academic excellence. Keeping in mind the academic and vocational welfare of the students, the University has a strict media policy. Students are expected to refrain from engaging with media personnel through any medium of communication, without keeping the University in the loop. The concerned University officials must first be informed about any activity that will require student engagement with the media, and can be carried out only with an approval from the Competent Authority. The University has an identified Communication official/team that manages all correspondences with the press (both electronic and print media). This official /team is also responsible for ensuring that any event or news relevant to the University and its students gets adequate media coverage.

### **2. Social Media:**

The University acknowledges that social media can be used for sharing news and information, and for keeping the NU community up to date with the recent important happenings in the society. This policy guides the students for using social media appropriately while they live in the campus as students enrolled at the University directly or indirectly represent the University in the digital space.



All the communications posted on social media must be respectful at all times and should be in concurrence with the policy of the University. Using social media in a way, so as to infringe on the rights and personal space of other fellow students, staff or faculty, must be avoided at all times. Any such comment, which targets a member of the NU community by being judgmental to her or him is highly deplorable. Such actions will invite punitive measures.

A student must take care while communicating on social media, particularly when others are able to identify her or him as a student of Nalanda University. These communications at no point of time should seem to have an (malicious) intent of harming the image of the University.

The University expects the students to refrain from posting certain types of contents on the social media. They include:

- posting confidential information (which may include personal information about any member of NU community, any research related matter till it does not come in public domain, any such document which is yet to be ratified or approved);
- posting comments using a fake account or using name of another person without her or his consent;
- posting material that is threatening, harassing, discriminatory, illegal, obscene, indecent, defamatory, or hostile towards any individual or entity;
- posting anything which may bring disrepute to the University or compromise the safety or assuage reputation of the members of NU community.
- posting any academic material received as part of teaching/ curriculum at the University which forms the copyright of the University.
- posting details of complaints or legal proceedings/potential legal proceedings involving the University;
- posting any other matter that may constitute a criminal offence;

Any material viz. images, photographs, text and videos owned by third party shall not be shared on a platform of social media without obtaining permission from the person concerned (third party). Even if permission is obtained, such material should always be tagged with credit.

All students must:

- Ensure that any use of social media is carried out in line with this and other relevant policies;
- Inform the concerned official when an institutional account is to be used;

- Seek relevant authorization from the Department Head/Competent Authority for official posts prior to publication;
- Regularly monitor, update and manage content she or he has posted;
- Add an appropriate disclaimer to personal accounts when the University is named.
- Report any potentially defaming incidents or concerns, which puts the University in bad light.

The University reserves the right to monitor and intercept suspicious activities on social media, within the limits of local rules and regulations and in a way the university deems fit, without informing the students, using its IT and communications systems, so as to verify whether the action are in adherence to the policies detailed in this document.

### **3. Consequences of a breach**

The University shall review the circumstances under which breach of this policy is committed and decide on an appropriate action, in view of the mala fide intention inherent in the case. The University may constitute an appropriate committee for the said review. The committee may further decide on penalizing the defaulting student with appropriate disciplinary action, including cancellation of admission.



## **10. ACADEMIC PROGRAMMES AT NALANDA UNIVERSITY**

### **A. Doctor of Philosophy**

#### **(A Global Ph.D. Programme)**

- Nalanda University offers 4 year doctoral program for national and international students at two levels: Regular and Part-Time
- For Regular Ph.D. scholars, it is a fully residential program.
- The part-time Ph.D. program will include contact programs/workshops as scheduled by the Schools.

### **Credit Requirements for Four Years Ph.D. Programme**

For the successful completion of Nalanda Ph.D. degree, a student needs to accumulate total of 130 Credits as per the details below:

Course Work: (First Semester)	32 Credits
Thesis	60 Credits
Publication and presentation in International Conferences/ Forums	10 Credits
Pre-submission Seminar Presentation	08 Credits
Viva Voce	20 Credits
<b>Total</b>	<b>130 Credits</b>

- The students may accumulate additional credits. The Transcript will reflect the add-on credits.
- The total duration of the programme is of 8 semesters and minimum time for submission is after completion of the 4th semester. No additional time/semester will be given for submission of thesis.

### **B. MBA in Sustainable Development and Management:**

The school of Management Studies offers MBA in Sustainable Development & Management starting from academic year 2020-21. The MBA programme is structured as a Master's program with the provision of exit after one year with a diploma. The diploma is planned with a view to encourage executives / working professionals to continue their education in this emerging area. The MBA programme in Sustainable Development and Management is a 74 credits program which is open to both Indian and International students/ professionals and the incumbents.

## **MBA: 72 Credit + 2 Credits (summer Internship) = 74 Credits**

<b>Semester-I (18 Credits)</b>	<b>Semester-II (18 Credits)</b>
<ul style="list-style-type: none"><li>▪ 5 core Courses (3 credits each)</li><li>▪ 1 core course ( 2 credits)</li><li>▪ Seminar (1 Credit)</li></ul>	<ul style="list-style-type: none"><li>▪ 5 core Courses (3 credits each)</li><li>▪ 1 core course ( 2 credits)</li><li>▪ Seminar (1 Credit)</li></ul>
<b>Summer Internship</b> (6-8 weeks) : 2 credits, Exit after one year with a Diploma	
<b>Semester-III (18 Credits)</b>	<b>Semester-IV (18 Credits)</b>
<ul style="list-style-type: none"><li>▪ 2 core Courses (3 credits each)</li><li>▪ 4 electives (3 credits each)</li></ul>	<ul style="list-style-type: none"><li>▪ Corporate Experience (10 credits)</li><li>▪ Monograph (8 credits)</li><li style="text-align: center;">Or</li><li>▪ Dissertation (10 credits)</li><li>▪ Research Presentation (8 credits)</li></ul>

### **C. Masters' Programme**

1. The University offers two-year Masters' programmes through its different Schools of Studies. These programmes seek to build broad-based, interdisciplinary knowledge and research skills necessary for problem solving.
2. The University offers Foundation and Bridge Core and Elective Courses in the Previous year (1<sup>st</sup> year) and Advanced and Specialized Core and Elective Courses in the Final year (2<sup>nd</sup> year).
3. The syllabus for the programmes are prepared by the Schools and with due approval of the Competent Authority and Academic Council, the same may be distributed to the students after the commencement of classes.
4. The University regularly undertakes academic audit of courses, programmes etc. and introduces new Master's programmes from time to time.

### **Curriculum**

For the award of a Masters' degree at Nalanda, a student needs to obtain 64 credits, 32 in the Previous (1st year) and 32 in the Final (2nd year). An academic year will have two academic semesters (Fall and Spring) of at least 18 weeks each, with 16 weeks of classroom engagement. Masters' students will be required to complete a minimum of 16 credits in each semester.



Each of the three semesters will have a minimum of five courses (3 credits each) and a seminar (1 credit). The fourth semester will have a dissertation (9 credits), a minimum of two courses (3 credits each) and a seminar (1 credit).

<b>Previous Year</b>	<b>Final Year</b>
<p><b>Semester-I (Foundation Courses): 16 credits</b></p> <ul style="list-style-type: none"> <li>▪ 4 core courses ( 3 credits each)</li> <li>▪ 1 elective courses (3 credits each)</li> <li>▪ 1 seminar course (1 credit)</li> </ul>	<p><b>Semester-III (Advanced Courses): 16 credits</b></p> <ul style="list-style-type: none"> <li>▪ 2 core courses ( 3 credits each)</li> <li>▪ 3 elective courses (3 credits each)</li> <li>▪ 1 seminar course (1 credit)</li> </ul>
<p><b>Semester-II (Bridge Courses): 16 credits</b></p> <ul style="list-style-type: none"> <li>▪ 3 core courses ( 3 credits each)</li> <li>▪ 2 elective courses (3 credits each)</li> <li>▪ 1 seminar course (1 credit)</li> </ul>	<p><b>Semester-IV (Specialized Courses): 16 credits</b></p> <ul style="list-style-type: none"> <li>▪ 1 core course ( 3 credits)</li> <li>▪ 1 elective course (3 credits)</li> <li>▪ 1 seminar course (1 credit)</li> <li>▪ Dissertation (9 credits)</li> </ul>

Seminars are mandatory for all students, involving not only presentation of papers but also review and critical appreciation of the fellow presenters. At least one publication is expected from every student through the compulsory seminars.



The dissertation is a basic training in independent research and, therefore, an important component of the curriculum. The objective of having the dissertation component in the Academic Framework is to train the students as serious researchers and their research translating into publications.

#### **D. Short-Term Programmes**

Nalanda University started offering short-term programmes since 2018 with a focus on enabling students to acquire competence in various languages and specialized areas. The University has started offering these programmes in line with the intent of diversification and community engagement.



Certificate of Proficiency and Diploma in Sanskrit, English and Korean were offered at the commencement. Gradually, Pali, Tibetan, French, Yoga, Remote Sensing and Geographic Information System (GIS) Programmes were added to the list of programmes offered. Also new short courses in emerging areas of knowledge like Nalanda Heritage; Bay of Bengal: An Introduction; Consciousness Studies: Perspective of Modern Science and Ancient Indian Wisdom, Indo-Persian Heritage; Geo-informatics etc. are being offered.

## **11. ACADEMIC INFORMATION**

### **a) Cafeteria Model**

The cafeteria approach provides customized options to students in their areas of interest. The University started cafeteria model in August 2018 to encourage multi-disciplinary learning. Students in each semester may choose courses of their interest from the wider menu of courses offered by any School. Under cafeteria model, the students shall have an option to choose courses as Credit/Audit /Extra Credit.

### **b) Attendance**

The Academic Programmes currently run by the University are residential and full-time. Hence, all enrolled students have to be present on campus for the entire duration of the programme. Each student must have at least 75% attendance to be able to appear for the end term examinations. Students who do not have the minimum required attendance will either be barred from appearing in the end term examination, they may be asked as well to repeat the course or drop a grade, whichever is deemed fit by the School.

### **c) Course Requirements**

For each programme or degree, a list of approved courses that meet University and School requirements will be specified. All students must enroll in a specified number of courses during each semester in a programme except when granted leave of absence by the Dean of the School. Minimum academic requirements like, the lower limit of credits necessary for registration to any course in each semester and grade point average for each course of study will be specified for each programme at the start of the semester and at the time of registration.



Buddhist Studies Classroom

#### **d) Internships and Field Trips**

All the Schools of the University periodically organize field trips and provide internship opportunities for students to aid experiential learning apart from everyday classroom lectures. These internships give students the required work experience which helps improve their career prospects. Likewise, given the historical and ecological richness of the location of the University, the field trips provide students opportunities for exploration, cultural exchange and enhanced on-ground understanding. The field trips are undertaken under the supervision of the faculty.



#### **e) Faculty Mentor**

A Faculty Mentor will be assigned for each student to guide and help him/her in choosing the right course. These Mentors will help students assess their interests and abilities, the number of credits required and past performance to ensure that they pick the right course. The faculty mentors would also provide professional counselling to the students as and when required.

#### **f) Faculty Consultation Hours**

The University also provides on-campus guidance outside the classroom to its students for any academic help. They can consult concerned teachers during the faculty consultation hours without taking a prior appointment. They may, however, be required to take prior appointments if they want consultation at other times. Students are advised to check with their course instructors for each course whether attendance in the consultation hour is mandatory or voluntary.

### **g) Registering for Courses**

To attend any course, students must register for courses of their choice that are being offered at the beginning of the semester. Students are responsible for ensuring that they have registered for the required number of courses so as to meet the minimum requirement of credits prescribed for their programme.

In-absentia registrations are allowed with the permission of the Dean of the School concerned in exceptional cases subject to approval of the Competent Authority.

Late registrations are allowed with the permission of the Dean of the School until after two weeks of the commencement of classes of the courses offered subject to approval of the Competent Authority. However, late fees will be charged and the registration will be accepted only on payment of the fees.

Any change (addition/deletion/audit and withdrawal) in the registration of a course will only be allowed with the written permission of the Dean of the School concerned.

Students cannot register for a course on any particular topic if they haven't cleared a foundation course prescribed as a pre-requisite for that topic/course.

### **h) Auditing a Course**

Students may opt for more elective courses than the minimum number prescribed in the programme, provided that, it does not adversely affect their academic performance in the degree programme for which they are registered. The credits that they obtain in these additional or audit courses will not be included in the calculation of Semester Grade Point Average or Cumulative Grade Point Average.

### **i) Earning Extra Credits**

Apart from successful completion of the credit requirements as mandated by the Academic Framework, the students may accumulate additional credits. The Transcript will reflect the extra credits. From the Academic Year 2018-19, the University started offering extra credit courses like a) Academic Writing; b). Critical Thinking and Interdisciplinary Research; c) Sustainable Management etc.

### **j) Adding or Deleting a Course**

Students may add or delete a course during the first week of the semester by obtaining a written permission from the Dean of the respective School.

### **k) Changing a Credit Course to an Audit Course**

Students can change a credit course to an audit course within one week after the commencement of a semester by obtaining a written permission from the Dean of the respective School by citing appropriate reasons.

### **l) Withdrawing from a Course**

Students can opt to withdraw from a course within one week after the commencement of a semester by submitting a written application to the Dean of the School by citing appropriate reasons.

### **m) Credit Requirements**

Each course in a semester is assigned a certain number of credits i.e. either 3 credits or 1 credit. The University offers mandatory (Core) and optional (Elective) courses which carry three credits each and seminar with 1 credit. The internship, project and dissertation credits are decided by the School.

It is expected that Master's students have to acquire 16 credits in each semester with a total of 64 credits in two years. The Dean of the School may allow a student to take additional credits if the student is required to repeat a course. Students have to acquire minimum 64 credits to obtain a degree. The MBA in Sustainable Development and Management has 74 credits and the PhD programme has 130 credits and.

### **n) Academic Integrity**

The University believes in academic honesty and integrity. The work and research that each student produces is his/her responsibility. The University expects its students to perform on the basis of their individual effort and hard work. Incorporation of unfair means in research and other academic work will not be tolerated and strict action will be taken against students who indulge in the same.

Violations of the University's Academic Integrity include:

#### **1) Plagiarism**

- Use of published or unpublished data/ideas/ verbatim statements of another individual without giving him/her credit
- Not adhering to prescribed guidelines for citation while citing sources
- Not seeking permission for the use of another individual's work in cases where it is needed

## **2) Fabrication**

- claiming somebody else's work as one's own
- inventing false data to support one's research
- paraphrasing work from another source without giving it credit
- incorporation of works such as drawings/paintings/ scriptures without prior permission (wherever necessary) or giving credits
- not giving appropriate credit to another individual who has partnered in the research or contributed to the work in any way

## **3) Cheating/Use of unfair means**

- using unfair means during examinations or any other student evaluation process such as copying from another student's answer book, textbooks, notes etc.
- accessing question papers or leaking them.

All students are requested to consult their course instructors if they require further clarification or have any doubts about the definition of plagiarism and its consequences. Students who are found to be dishonestly producing their research work will be expelled from the University or will be subjected to any other action deemed fit by the School/s.

### **o) Removal of Name from a Programme**

The name of a student will automatically be removed from a programme if:

- 1) The student is found to have registered for any other full-time programme at Nalanda University or any other university.
- 2) The student has exhausted the maximum number of years for the Master's programme without fulfilling the minimum essential requirements for the degree.
- 3) The student is engaged in full time or part-time employment or any business that carries emoluments.
- 4) The student has violated University of norms, not paid fees or outstanding dues etc.

The Competent Authority may, however, in some exceptional circumstances and on the recommendation of the Dean of a School, as well as on the merits of each individual case, consider relaxation of any of the provisions for reasons which shall be recorded in writing.

## **p) The University Library**

The University library is committed to achieving excellence in services and supporting the intellectual inquiry, research, and lifelong learning needs of the University community. Its vision is to provide seamless access to information through innovative services that drive intellectual exchange and foster interdisciplinary cross-campus research.

### **➤ Online Resources:**

- Brill's e-journals
- Economic & Political Weekly
- International Energy Agency
- JSTOR
- OUP e-journals
- South Asian History and Culture
- SCOPUS

### **➤ Memberships:**

1. Association of Indian Universities
2. DELNET
3. Core members of ESS, INFLIBNET
4. National Digital Library of India

### **➤ Library Automation:**

The University Library has been automated with Koha software – the World's First Free and Open Source Integrated Library Management System.

## **r) Institutional Digital Repository:**

The University Library has set up an Institutional Digital Repository in D-Space. It is an open Source Web application for archiving the scholarly and intellectual output of university students, scholars and faculty members.

### **➤ Discovery Service:**

Library has subscribed to Summon Discovery Service, an online search tool that provides a unified index of library e-resources using a single search box.

### **➤ Remote Log-In/Single Sign-On:**

The library has implemented remote access to e-resources through Remote XS.

### **➤ Research Support Tools:**

- **Turnitin (Anti-Plagiarism):** The University Library has subscribed to Turnitin, it helps in checking the similarity index for articles, assignments, research papers, dissertations and theses before final submission by the students and scholars.



- **Grammarly:** Library has the licensed version of the online proofreading tool which checks text for grammar, punctuation, and style, and features a contextual spelling checker.



➤ **Borrowing facilities:**

The borrowing facility provided to the library users is given below:

<b>Member</b>	<b>No. of Books</b>	<b>Days</b>	<b>Renewal</b>
Ph.D. Students	10 Books	15 days	5 times
P.G. Students	5 Books	15 days	2 times

The borrower shall be responsible for any loss/damage/disfigure caused to the NUL material borrowed. In case the book is lost/damaged/disfigured, the user must report to the University Librarian / Deputy Librarian in writing. The borrower will be required to replace the same or the latest edition of the document along with INR 100/- penalty or pay double the price of such document besides overdue charges. However, the penalty on an out-of-print book shall be triple the cost of the book. If the document forms a part of a series, the borrower will be charged for the replacement of the entire set.

➤ **Care of Documents:**

When the book(s) is returned to the NUL, the user should make sure that his/her responsibility is duly discharged and the document is canceled from his/her name. Before leaving the Issue Counter, users should satisfy themselves as to whether the item loaned to them is in good condition. If not, they should immediately bring the matter to the knowledge of the NUL staff at the issue counter. Otherwise, he/she will be held liable for the damages, noticed at the time of return.

### ➤ **Library Services:**

The following services are offered to the users:

- Archival Services (Institutional Digital Repository)
- Bibliographical Services
- Current Awareness Service (CAS)
- Document Delivery Services (DDS)
- Information literacy (IL)
- Inter Library Loan (ILL)
- Library Extension Services
- Newspaper Clipping Services
- Orientation Programme for Users
- Reference Services
- Reprography Services
- Selective Dissemination of Information (SDI)
- Web-based OPAC  
<https://lib.nalandauniv.edu.in/>

### ➤ **Working hours of the Library:**

The NU Library is open all days except five holidays such as Republic Day, Independence Day, Gandhi Jayanthi, Holi and Diwali. The NUL opening hours are:

Monday to Friday	:	8.30 a.m. to 8.30 p.m.
Saturdays, Sundays & other public holidays:		9.00 a.m. to 6.00 p.m.

The Library will remain open as per regular timings of the University during summer vacations (i.e. 9.00 a.m. to 6.00 p.m.)



## **12. EXAMINATION**

Examinations will be conducted under the direction of the Deans of the Schools. The schedule of mid-semester and end-semester exams will be announced by the Dean of the School. The weeks of Examinations are earmarked in the Academic Calendar of the University.

### **a) Eligibility for Appearing for Exams**

A student will be eligible to appear in the Semester Examination, only if he/she has attended a minimum of 75% of the total classes held during the semester.

No student will be permitted to submit the required written papers, dissertations, projects etc. or sit for final semester evaluations in case of non-payment of fees or any other dues

### **b) Evaluation Pattern**

At least 50% of the student evaluation in each course will be based on a formal end-semester examination which will primarily be a sit-in written test, with or without a viva-voce component (with or without an external evaluator).

The remaining 50% of the component includes 20% through a formal mid-term written test and 20% through an assignment/project and 10% through continuous assessment.

<b>Scheme of Evaluation</b>	<b>Weightage</b>
Mid Semester Written Examination	20%
Project/Assignment	20%
Continuous Assessment	10%
End Semester Written Examination	50%
<b>TOTAL</b>	<b>100%</b>

The grading system is prepared for easy comparison of individual scholarly achievements. Students below a certain grade will have the opportunity to improve their scores. Students who fail to clear a course will have one time opportunity to pass the exam.

The University follows a zero-tolerance policy towards plagiarism and other examination malpractices.

The students who excel will be entitled to Scholarships and/or fee waivers as per Rules as approved by the Competent Authority from time to time. As per the expansion of academic profile through different programs/courses, relevant additions will be made as deemed fit and as approved by the statutory bodies of the University.

### c) Assessment and Evaluation

All assessments and evaluations for various academic programmes at the University, except for the evaluation of PhD thesis, will be conducted internally. However, in some cases there may be external evaluation as approved.

The Dean may appoint a committee of faculty members to scrutinize the grades before the final grades are announced by the Results Committee. The marks/grades for each course at the end of each semester shall be forwarded through the Dean's office to the Result Committee for compilation. The University will retain the graded answer sheets of students in safe custody for at least three years, to accommodate a request for review from any student.

### d) Results

The Results Committee is entrusted with the responsibility of collection of Grades from the Schools and declaration of results to the students.

Upon request by the students to review the result, the Results Committee may review the answer scripts of semester-end examination but not other continuous assessment parameters such as Mid-Semester Examination.

### e) Grading Format

After compiling the marks for all the evaluations (written, oral, quizzes, written papers, examinations, dissertations, projects or take home examinations) the final grades will be awarded as per the following guidelines:-

#### Grading Format

Mark (%)	Letter Grade	Grade Point Average (GPA)	Remarks
91-100	A+	10	Excellent
81-90	A	9	Very Good
71-80	B	8	Good
61-70	C	7	High Average
51-60	D	6	Average
40-50	E	5	Below Average
< 40	F	0	Fail
-	I	-	*Incomplete

\*Where the student has not completed the course, such a student is not entitled to any degree from the University.

Percentage Marks = CGPA X 10

The minimum CGPA required for the award of Master's Degree is 5.0.

## Passing Grade

The minimum passing grade is 'E'. The credits that will be considered for final evaluation will be the ones in which the student has obtained a 'E' or higher grade.

## Failing Grade

Students who do not earn any credit in a particular course are awarded an 'F' grade and have to repeat the course until a passing grade is obtained.

## The I Grade

An 'I' grade will be awarded to students who do not fulfil all the requirements for a particular course on account of circumstances which are beyond their control, such as, meeting with an accident, becoming a victim of crime, acute illness or serious ongoing medical condition, ongoing life threatening illness of a close family member or partner, bereavement of a close family member or partner, acute or ongoing serious personal or emotional circumstances, or domestic upheaval at the time of the assessment (e.g. fire, burglary, eviction), etc.



The 'I' grade will be converted into an appropriate grade after evaluation, if the students is given a chance for reappearance in the examinations. The period of conversion of 'I' grade will only be extended to the first week of the next semester, with the approval of the Dean of the concerned School. The final grade will be sent to the Academic Office within two weeks from the date on which all the major tests are over.

## **SR and NR Grades**

Non-credit of Satisfactorily Reported or Not Reported grades will be awarded in an audit course. The students who do not earn credits in audit courses will be awarded a Satisfactorily Reported or Not Reported grade as the case may be. These grades will not be considered in the calculation of Semester Grade Point Average (SGPA) or Cumulative Grade Point Average (CGPA).

## **SGPA, CGPA and FGPA**

The performance of a student is represented by Semester Grade Point Average (SGPA), Cumulative Grade Points Average (CGPA) and Final Grade Point Average (FGPA). CGPA is calculated as the grade point average for all the completed semesters.

## **Calculation of SGPA, CGPA, and Percentage Marks**

In case of a specific query regarding the conversion of SGPA, CGPA, and percentage marks, the following calculations will be adopted.

$$SGPA \text{ or } CGPA = \frac{GPA \text{ of Course A } \times \text{Credit of Course A} + GPA \text{ of Course B } \times \text{Credit of Course B} + \dots}{\text{Credit of Course A} + \text{Credit of Course B} + \dots}$$

$$\text{Percentage Marks} = \text{CGPA} \times 10$$

## **Repeating a Course**

A student will be declared as failed if he or she does not obtain the minimum number of credits in all the courses within a period of four years from the semester of admission.

Students are permitted to reappear for the examination and will have one time opportunity to pass a course.

For a student repeating a course only the result of the end semester examination will be considered, the result of other tests and assessments that are a part of the continuous semester evaluation process will not be taken into account when a student is repeating a course.

## Improving a grade

If the Board of Studies of the School permits, any student who secures a grade higher than 'F' in a particular course, she or he may be allowed to improve her or his grade. However grade improvement is applicable only for the end-semester examinations. Improving a grade is not possible for assessments and other tests that are a part of the continuous evaluation process.

For grade improvement, only the latter performance of the student is taken into consideration for SGPA or CGPA calculation. Students can apply for grade improvement only if the course in consideration is being offered in the current academic year. Students who wish to reappear in any examination in order to improve their grade in a course will have to apply to the Dean of the School through a written application.

## Minimum grade requirement

A student will not be permitted to register for a new semester if he/she has not passed at least 50 per cent of the courses he/she registered for in the previous semester. A student who has not passed all individual courses in all the semesters and has not secured a minimum Final Grade Point Average of 5.0 will not be awarded the Master's degree.



### 13. FEES AND SCHOLARSHIP

Payment of fees to the University can be done online through the University portal.

For the newly admitted students, it is mandatory to pay dues for the current semester and register for the courses before the commencement of classes. In case of existing students, the fees for each semester have to be paid by July 20<sup>th</sup> for the August-December semester and by December 20<sup>th</sup> for the January-May semester. In case of non-payment of dues by the above mentioned dates, the student will not be allowed room in the Residential Hall as well as no entry into the classroom. All outstanding dues after these dates will be subject to a fine of Rs. 100.00 (one hundred rupees only) per day. If the student is unable to clear the outstanding dues within 30 (thirty) days, he/she will be debarred from attending classes and appearing in the Mid-semester examinations.

#### Fee Structure

##### **Master's Programme**

Details of Charges	INR				USD			
	Year - I		Year - II		Year - I		Year - II	
	Sem I	Sem II	Sem III	Sem IV	Sem I	Sem II	Sem III	Sem IV
Admission Fee (One Time)	6,000				93			
Tuition Fee	28,000	28,000	28,000	28,000	431	431	431	431
Misc Fee	2,500	2,500	2,500	2,500	39	39	39	39
Security Deposit (One Time-Refundable)	6,000				93			
<b>Total</b>	<b>42,500</b>	<b>30,500</b>	<b>30,500</b>	<b>30,500</b>	<b>656</b>	<b>470</b>	<b>470</b>	<b>470</b>
<b>Year Wise Total</b>	<b>73,000</b>		<b>61,000</b>		<b>1,126</b>		<b>940</b>	
<b>Grand Total for Two Years*</b>	<b>INR 1,34,000.00</b>				<b>USD 2,066</b>			

\*Residence and Meal Charges Extra

#### **Residence & Meal Charges\*\***

Residence Details	Per Semester (INR)		Per Semester (USD)	
	Residence Charges	Meal Plan	Residence Charges	Meal Plan
(With Sharing)	44,500	44,750	671	671

\*\*Subject to change as per University Rules from time to time



## MBA Programme

Details of Charges	INR				USD			
	Year - I		Year - II		Year - I		Year - II	
	Sem I	Sem II	Sem III	Sem IV	Sem I	Sem II	Sem III	Sem IV
Admission Fee (One Time)	6,000				93			
Tuition Fee	50,000	50,000	50,000	50,000	770	770	770	770
Misc Fee	2,500	2,500	2,500	2,500	39	39	39	39
Security Deposit (One Time-Refundable)	6,000				93			
<b>Total</b>	<b>64,500</b>	<b>52,500</b>	<b>52,500</b>	<b>52,500</b>	<b>995</b>	<b>809</b>	<b>809</b>	<b>809</b>
<b>Year Wise Total</b>	<b>1,17,000</b>		<b>1,05,000</b>		<b>1,804</b>		<b>1,618</b>	
<b>Grand Total for Two Years</b>	<b>INR 2,22,000.00</b>				<b>USD 3,422</b>			

\*Residence and Meal Charges Extra

### Residence & Meal Charges\*\*

Residence Details	Per Semester (INR)		Per Semester (USD)	
	Residence Charges	Meal Plan	Residence Charges	Meal Plan
Air Conditioned (Twin Sharing)	22,500	22,420	347	Rs. 22,420

\*\*Subject to change as per University Rules from time to time

### Global Ph.D. Programme (Indian)

Details of Charges	For Indian Students (In INR)							
	Year - I		Year - II		Year - III		Year - IV	
	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Sem VII	Sem VIII
Admission Fee (One Time)	6,000							
Tuition Fee	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Misc Fee	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Security Deposit (One Time-Refundable)	6,000							
Thesis Submission/ Evaluation Fee								15,000
<b>Total</b>	<b>54,500</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>	<b>57,500</b>
<b>Year Wise Total</b>	<b>97,000</b>		<b>85,000</b>		<b>85,000</b>		<b>1,00,000</b>	
<b>Grand Total for Four Years*</b>	<b>INR 3,67,000.00</b>							

\*Residence and Meal Charges Extra

## Residence & Meal Charges\*\*

Residence Details	Per Semester (INR)		Per Semester (USD)	
	Residence Charges	Meal Plan	Residence Charges	Meal Plan
Air Conditioned (Twin Sharing)	22,500	22,420	347	Rs. 22,420

\*\*Subject to change as per University Rules from time to time

## Global Ph.D. Programme (International)

Details of Charges	For International Students (In USD)							
	Year - I		Year - II		Year - III		Year - IV	
	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Sem VII	Sem VIII
Admission Fee (One Time)	93							
Tuition Fee	615	615	615	615	615	615	615	615
Misc Fee	39	39	39	39	39	39	39	39
Security Deposit (One Time-Refundable)	93							
Thesis Submission/ Evaluation Fee								231
<b>Total</b>	<b>840</b>	<b>654</b>	<b>654</b>	<b>654</b>	<b>654</b>	<b>654</b>	<b>654</b>	<b>885</b>
<b>Year Wise Total</b>	<b>1,494</b>		<b>1,308</b>		<b>1,308</b>		<b>1,539</b>	
<b>Grand Total for Four Years</b>	<b>USD 5,649</b>							

### \*Residence and Meal Charges Extra

Rooms are limited and will be allotted on first-come, first-served basis. There is no guarantee that a student will always get a room of his/her choice.

### a) Scholarships

The University provides Academic Excellence Scholarships to students in the form of Tuition Fee Waivers. Along with a minimum SGPA of 8.0, discipline and conduct are the fundamental principles for the award of any scholarships as per the directives of the Competent Authority dated 28.02.2019. Based on the unblemished conduct and behavior, zero default in payment of fees and good performance in exams as stipulated, the names may be recommended for consideration to the Competent Authority in each semester for the award of scholarships.

### b) International Scholarships

The following international fellowship/scholarship and financial aid are offered by the University:

## Fellowship/Scholarship for International Students:

- ASEAN Scholarship (for students from ASEAN Member States) for Masters and Global Ph.D. by MEA, GoI
- BIMSTEC Scholarship for Masters and Global Ph.D. by MEA, GoI. (for students from BIMSTEC Countries).
- NU-Bhutan Scholarship for Nalanda University (for students from Bhutan)
- ICCR Scholarships (for International students)
- Scholarship for Monk/Nun students
- Nalanda University Excellence in Academic Scholarship (Tuition Fee Waiver)
- Nalanda University Scholarship for International Meritorious Students
- Prof. Sunaina Singh Merit Scholarship
- Prof. Payong Rae Lee Scholarship
- Thai Endowment Scholarship



## **14. GRIEVANCE**

### **a) Ragging/Harassment/Discrimination**

The University is committed to the prevention and prohibition of the menace of ragging. The University strictly prohibits any kind of harassment or discrimination in any form. In addition to adopting various anti-ragging policies and regulations, the University also has an Anti-Ragging Committee. The Committee will investigate the matter and take necessary action against the miscreants. The composition of Anti-Ragging Committee is intimated to everybody through a public notice.

### **b) Sexual Harassment**

The University is committed to promoting an environment that encourages equality of opportunity and will not tolerate any form of sexual harassment. It will take all necessary steps to ensure that students, faculty and staff are not subjected to any form of harassment.

For all complaints related to sexual harassment, an Internal Complaints Committee (ICC) has been formed under Sexual Harassment of women at work place (Prevention, Prohibition and Redressal Act/GOI norms). Complaints of such order needs to be submitted to the Competent Authority directly. The composition of the ICC is intimated to everybody through a public notice.

### **c) Disciplinary Issues**

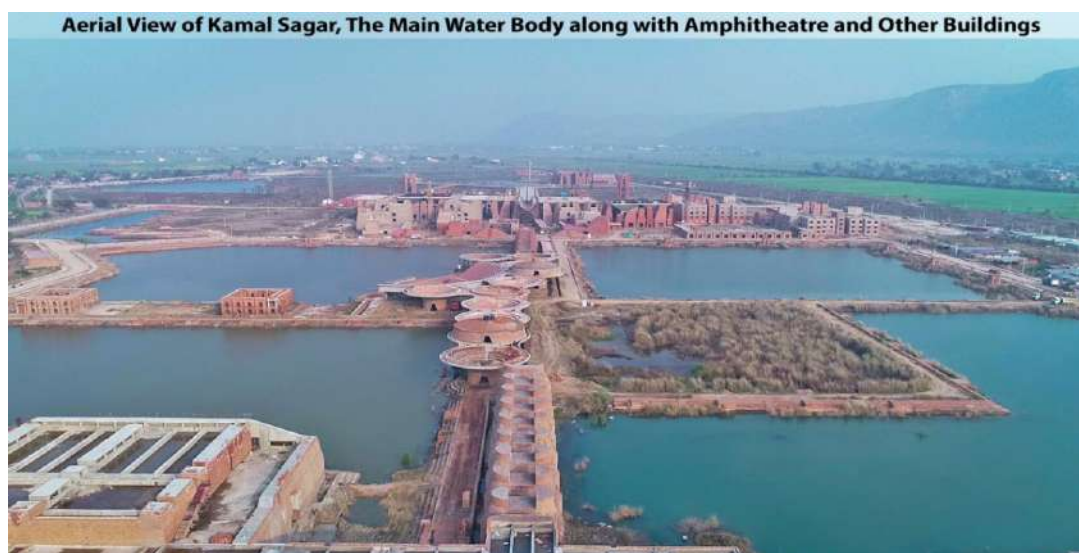
Any student found to be indulging in undesirable and offensive activities such as ragging, physical assault, damage to property etc. should be reported to the Disciplinary Committee. The Committee will look into the complaint as it holds the power to take severe disciplinary action against the offending student.



## 15. FACILITIES

The sprawling 455 acre Nalanda University campus, being modern and state-of-the-art is perceived to be the world's largest NET ZERO Environmental Impact Campus. The key sustainability features which make this NET ZERO campus include net zero energy; net zero water, net zero waste and net zero emission. This hybrid concept featuring renewable energy sources with the indigenous approach and its integration with various innovative technologies may exemplify rational approaches to the construction of other upcoming projects/campuses and community construction models in future.

The University started its operation and classes from the main campus since January, 2020.



### **a) Access to Campus**

The Campus is open from 8:00 am to 9:30 pm, 7 days a week. Individuals (other than NU community members) who wish to enter the University campus should have a valid identity proof and a legitimate purpose for their visit, or be an invited guest of a student, staff, faculty or University with prior permission of the Authority.

### **b) Transportation**



E-Vehicle services may be availed by the students for plying within the Campus. The community members can avail these services daily between 9:00am to 6:00pm. The students must register with the Student Affairs/ Residential Hall In-charge 1 hour prior to the travel for genuine issues..

### c) Cafeteria

Students can grab a quick bite between classes at the University cafeteria situated in the Main Campus. The cafeteria is open on weekdays between 9:00 am to 7:00 pm and provides healthy and sumptuous food.



### d) Laboratory

The University has a well-equipped laboratory for students includes computer lab, chemical lab, language labs etc. This facility helps students perform their research work/studies with ease and practice what they learn in classroom. All labs are equipped with latest personal computers (PC) and high speed internet and/or latest updated software. Students can make use of these labs to access online journals/databases in order to pursue academic research, complete assignments and projects. The Labs are open during University working hours. Printing and copying facilities are available at nominal charges.



### **e) Creative/Academic Writing**

The University encourages students to develop their extracurricular activities like writing essays, topicals, poems etc. The University facilitates training of writing of research papers/academic writings etc.



### **f) Medical Facilities**

The University has set up a Primary Health Care Centre on Campus to take care of the needs of the Nalanda community. The services of the Health Care Centre may be accessed 24 X 7 by the students, faculty and staff of the University.

The Health care Centre has the facility of Resident Doctors and Nurses apart from visits by specialists on a regular basis. It has facilities like X-Ray, Pathology Laboratory, Pharmacy and Ambulance, available round the clock. The use of the facility is guided by the policies set by the University from time to time. At present, a 13 bedded mini-hospital has been established in the main campus with advanced medical equipment.



## **g) Sports and Games**

Nalanda University endorses the view that sports play a pivotal role in shaping one's personality and in maintaining good health. The University has developed a sports environment for student use in Residential Halls within the meager infrastructure available to us. Facilities for indoor games such as table tennis, carom, chess etc. have been provided, while the outdoor recreational areas house volleyball and badminton courts. A major sports complex housing all the sports with state-of-the-art facilities along with Football Stadium, Cricket Stadium, Indoor Stadium and athletic track etc. comparable with top international standards are ready within a short duration. The University assures a truly global experience to its students in both indoor and outdoor sports.





## **h) Campus Dining Facilities**

The dining areas in the Residence Halls ensure balanced meals for students, keeping in mind their varied cultural backgrounds and food habits. For more details about the related rules and regulations, kindly refer to the *Residence Hall Handbook*.



## **i) Drinking Water**

The University has purified drinking water facilities at its residential halls and in the main campus of the University in all its academic building and administration building.

## **j) Study Areas**

Each Residence Hall has a designated Study Area which is open 24 hours a day, seven days a week.

### **k) Shopping Complex and Arcade**

A shopping complex with a food court and shops selling essential provisions and standard products, is situated near Kamal Sagar quadrant, which is a live spot for pleasant shopping inside the campus. Facilities of banking and other needed daily utilities are comfortably at hand. The adjoining Shopping Arcade is an upgraded market space for exhibition-cum-sale showrooms offering merchandise for shoppers.



### **l) Amphitheatre**

The grand amphitheatre with a capacity of around 2000 spectators is situated amidst the central part of the Kamal Sagar. The surrounding huge water body gives the audience an extravagant picturesque view in the backdrop of the stage. There are 11 other circular amenity modules nearby.



### **m) Meditation Hall**

Rounded halls with an emerging flattened dome ceiling are particularly designed for the practical meditation sessions and chanting. These halls for the experiential learning and practice of peaceful life-style are unique.



### **n) The Yoga Complex**

Set among the greens, the Yoga-cum-Meditation Centre is ground plus one floor circular building with a built-up area of 4186 square meters with a conical-spherical dome. The ground floor is a 500 capacity multipurpose hall, and the first floor is the Yoga studio with 266 yoga-mats capacity. A VIP annexe lounge facility is connected with the Yoga hall through a sky bridge. Remarkably designed halls are free of any obstructions of pillars.



### **o) Well Equipped Gymnasium**

An air-conditioned gymnasium with all required exercising equipment, including commercial treadmills, cross-runners, spin-bike machines for cardiovascular activities, various weight training equipment, namely, chest-presses, leg-presses, lat-pulldown, leg extension hack squat, Pec Dec Fly, Smith machine, adjustable benches, Abs coaster machine , etc.



### **p) Campus Inn / Guest House**

Nalanda University's Campus Inn/Guest House is a harmonious blend of comfort, convenience, and cultural richness nestled in the serene surroundings of Rajgir. Offering a respite from the bustling academic life, it serves as a welcoming abode for scholars, visitors, and guests alike. With room and suites equipped with all amenities to provide comfort



### q) The University Library

The Central Library's six storeyed Stupa shaped building, with a built-up area of 17,545 square meters is envisioned to provide state-of-the-art facilities, houses contemplative spaces for studying, presentation and seminar rooms with access to video conferencing and podcasting facilities, art galleries, archival section and music room, cafés, student and faculty lounges, etc. Having an outer radius of 81 meters at base and the crowning height of 26 meters, is probably the biggest stupa shaped building in the world.



### r) Computer Lab

Campus computer labs serve to integrate technology with higher education by providing users with multimedia services, computing-related services and workstations for instructional use as well as research. The Computer Lab is equipped with the latest technology and software, including all the necessary research tools, e.g., GIS, Matlab, and MiniTab.



### s) Language Lab

The language laboratory facility is planned to be a dedicated space for foreign language learning, where students can access audio or audio-visual content. This allows a teacher to listen to and manage student audio, which is delivered to individual students through headsets or in isolated ‘sound booths.’

### (t) Experiential Learning & Outreach

Several outreach programs were designed to engage with Government of Bihar and local communities. The objective of the programs is to build a culture of structured grassroots engagement, which is an important and distinctive feature of the University. Learning is best served when students actively participate, both mentally and physically in the learning process. Field trips are taken to be vital components of learning at Nalanda. Hence, each School organizes supervised and safe recreational field trips at prescribed intervals, when the students experience a more holistic and an integrated picture of the information by accessing it directly. Field trips, thus serve to enhance classroom learning by complementing textual content with a hands-on and interactive experience on a regular basis.



### **u) Open-air Roundel Theatres**

The several open-air roundel theatres are used as pleasant spaces for lectures, discussions, enacting or demonstration. These environment-friendly open-to-sky spaces are purposeful, as often desirable for breaking the monotony and formalism of the regular classrooms and conducting engaging class-talks.



### **v) Amphitheatre**

The grand amphitheatre with a capacity of around 2000 spectators is situated amidst the central part of □ the Kamal Sagar. The surrounding huge water body gives the audience an extravagant picturesque view in the backdrop of the stage. There are 11 other circular amenity modules nearby.



## **16. SECURITY GUIDELINES**

The University is committed to providing a campus environment that is conducive to the pursuit of each student's academic goals. Your co-operation will ensure that the campus remains safe. If you have any questions regarding safety, please contact the Student Affairs Office/Hostel In charge.

### **a) Safety Rules and Regulations**

1. In case of sickness or injury, no matter how minor, report at once to the Residence Hall In charge /Student Affairs Office.
2. In case of injury resulting in possible fracture to legs, back, or neck, or any accident resulting in the loss of consciousness, or a severe head injury, the affected person must not be moved until medical attention has been given by authorized personnel.
3. Observe “No Smoking” regulations.
4. Do not block access to fire extinguishers.
5. Do not tamper with electrical controls or switches.
6. Do not engage in practices that are inconsistent with common safety rules.
7. Report any safety concerns to the Student Affairs Office immediately.
8. If you hear the fire alarm, evacuate the building immediately but cautiously.





## **b) Safety Checklist**

It is the responsibility of every member of the Nalanda community to be on the lookout for possible hazards. If you spot any hazardous situation, report it to the Residence Hall In charge/Student Affairs Office immediately.

Following is an indicative list of the hazards that should be reported:

- 1) Slippery floors and walkways
- 2) Missing (or inoperative) entrance and exit signs and lighting
- 3) Poorly lighted stairs
- 4) Loose handrails or guard rails
- 5) Open, lose or broken windows
- 6) Dangerously piled supplies or equipment
- 7) Unlocked doors and gates
- 8) Electrical equipment left operating
- 9) Open doors on electrical panels
- 10) Leaks of steam, water, oil, other liquids



## **17. INTERNATIONAL STUDENTS: FRRO GUIDELINES**

### **1. Registration and Reporting to the FRRO:**

All the Foreign Nationals (Students/Faculty/ Members of the Family of the Faculty) who have joined Nalanda University needs to report to the Foreigner Regional Registration Office (FRRO) within 14 days of their arrival at Nalanda University and get themselves registered with the FRRO through the office of the Student Affairs/Academics. They should register on the FRRO portal <https://indianfrro.gov.in/>. Assistance can be sought at the Students Affairs Office (Administration Block).

However, the Nationals of Pakistan need to report about their arrival within 24 Hours of their arrival at the University.

Nationals of Nepal and Bhutan are exempted from the FRRO formalities, but their list may be shared with the FRRO through the office of the Student Affairs/Academics.

### **2. Fine/Penalty in case of non-reporting/late reporting:**

In case of late or non-reporting to FRRO, the international students will be charged with fine as mentioned below

<b>Particulars</b>	<b>Amount of Fine</b>
Beyond 16 days to 90 days	Rs. 5,000
Beyond 90 days to two years	Rs. 10,000

Subject to changes as per norms

### **3. Residential Permit (RP)**

A residential permit is a document allowing a foreign national to reside in a country for a fixed or indefinite length of time. These may be permits for temporary residency, or permanent residency. The Residential Permit is issued to the Foreign National who have been registered with the local FRRO. The RP is generally issued for a period of one year from the date of registration with the local FRRO.

#### **a) Application for Residential Permit (RP):**

The application for the RP to be made at the time of first reporting. Collect the documents from the Student Affairs Office for application purpose.

#### **b) Retention of the Residential Permit (RP):**

The RP is solely the property of the Foreign National who is registered with the FRRO. As the R P needs to be renewed within time, so a copy of the R P should be with the University so that the Foreign Student may be intimated in time regarding the renewal of the R P. The student has to collect the R P after its generation from the FRRO Office.

### **c) Renewal of the Residential Permit (RP):**

The application for the renewal of the R P has to be made one month prior to the expiry of the R P. For late application of R P renewal, the late fine is of \$30 for three months and beyond three months, and amount of INR 8,450/-.

## **4. C Form Entries (Government Record)**

### **C Form**

1. Any Hotel/ Guest House/ Dharmashala/Individual House/ University/ Hospital/ Institute/ Others etc. who provide accommodation to foreigners must submit the details of the residing foreigner in Form C to the Registration authorities within 24 hours of the arrival of the foreigner at their premises. This will help the registration authorities in locating and tracking the foreigners. This document provides the functionality of registration process of Hotel/ Guest House/ Dharmashala/Individual House / University/ Hospital/ Institute/ Others etc. owners for Form-C. After completion, Form C need not be updated throughout the student's stay until 24 hours before the student departs from campus.

At the time of the registration of the foreign national (student) at the University, the student/faculty need to fill the C Form in online mode before applying for the Residential Permit.

## **5. S Form (Institutional Record)**

FSIS (Foreign Students Information System) is used to capture information about foreign nationals admitted in Indian educational institutions. It is mandatory for all educational institutions in India admitting foreign students for various courses to register themselves first. After their user-id approved by the competent authority i.e. FRRO/FRO concerned, the said institution will be able to fill the details of foreign students in FSIS. Assistance with Form S can be sought at the Students Affairs Office (Administration Block).

At the time of the registration of the foreign national (student) at the University we need to fill the S Form in online mode before applying for the Residential Permit.

## **5. Exit permission:**

In case, a foreigner is intending to go outside the country or outside Bihar, they need to fill an online exit permission form with a grace of three days from the date of actual departure from the University so that in case of any change in the travel date, they may take departure without any problem.

## **6. VISA Renewal**

The application for the extension of the VISA should be made at least 60 days prior to the expiry of the VISA.

The charge of VISA Extension is US\$ 80. This amount has to be deposited in the form of Bank Draft favoring Controller of Accounts, Ministry of Home Affairs payable at Delhi.

The Charges for VISA extension varies depending on nationality and purpose of visit. However the standard fee is US \$ 80.

In case of late application of VISA, a late fine is of \$ 30 for three months and beyond three months, and amount of INR 8,450/-.

## **8. Reporting of departure after completion of the Program**

When a foreign student completes the program at Nalanda, the exit entries may be made on C Form and S Form also.

During the course, if a student goes out of the Country or out of Bihar, the exit entry should be made in the C Form and when he/she comes back again the arrival entry has to be made on the C Form.

The reporting for departure may be made 5-6 days prior to the actual departure.

Every foreign student who is about to depart finally from India shall surrender his certificate of registration either to the Registration Officer of the place where he is registered or of the place from where he intends to depart or to the Immigration Officer at the Port/Check post of exit at the time of final departure from India Reporting of the departure to local FRRO may be made 5-6 days prior to the actual departure.

Non- compliance of rules of FRRO will lead to action deemed fit by the University.

## **18. STUDENT CLUBS AND SOCIETIES**

Students are encouraged to participate in Student Societies and Clubs, during the course of their study at Nalanda. Being a part of these groups and societies gives them an opportunity to develop their communication, organizational and social skills. The clubs are managed by students and the University provides support and facilities.



### **a) Sports Club**

The University provides facilities for a large number of sports for students, faculty and staff. All sports events in the University are organized by the Sports Club. Sports enthusiasts are welcome to be a part of the club and participate in events recreationally or competitively.

### **b) Cultural and Arts Society**

The Cultural and Arts Society (CAAS) organises cultural events and festivals on campus. The Dance, Music (*Dhvani*), Dramatics and Photography Clubs are a part of this society.

### **c) Literary Society**

The purpose of this society is to promote literary talent and create a community where people feel free to express themselves through the written word. Member students of this society try to promote a culture of meaningful dialogue and creative writing in the community.

### **d) Awareness Societies**

#### **- Environment Club**

The Club is involved in a range of programmes aimed at promoting environmentally conscious behavior through hands-on "green" activities. Members of the Club contribute by providing creative ideas on how to initiate and organize programmes in line with the Club's objectives.

### - **Social Club**

The Social Club works toward promoting awareness about various societal issues. It hosts on-campus activities, during which prevailing social issues are examined through interactive events, discussions, seminars and talks. The club also designs off-campus activities where volunteers get a chance to visit social organizations and aid events that make a difference.

### **d) Career Resource Cell**

The Career Resource Cell (CRC) is run by a team of students in coordination with the staff and faculty. It is involved in building connections with various organizations and companies that may offer employment and research opportunities to students. The Cell handles all aspects of such collaborations, from contacting companies to managing logistics and assisting the organization's representatives.

### **e) Movie Club**

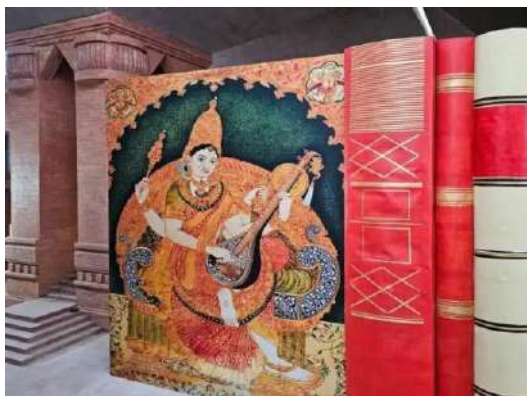
The Movie Club is run by a team of students in coordination with the staff and faculty. The club brings out the information related to Science & Technology and discoveries in various fields through movies.



## 19. ABOUT RAJGIR

Rajgir, in the state of Bihar, is an ancient town with a population of about 35,000 people. This historical town (known as Rājagriha in ancient times) was the first capital of the Kingdom of Magadha, a state that eventually evolved into the Mauryan Empire. Its date of origin is unknown, although ceramics dating about 1000 BC have been found in the excavations in and around the city.

Apart from being a historically rich town, Rajgir is also an important pilgrimage destination for Jains and Buddhists. Gautama Buddha gave sermons in Rajgir and preached his most profound 'Lotus Sutra' here on the Griddhkuta in the months of December and January. Rajgir thus remains an important historical, cultural and religious town which attracts tourists from within the country and abroad.



### **Vegetation**

The site falls in the zone of tropical deciduous vegetation and the surrounding areas have protected forests on the Rajgir Hills. The Pant Wildlife Sanctuary, which spreads over 35 sq. km, is located close to the site. While there are wastelands close to the foot of the Rajgir Hills, the land here is arable and suitable for cultivation.

### **Temperature**

Rajgir experiences Tropical Monsoon Climate with three distinct seasons – winter, summer and rainy. The mean maximum daily temperature even in the coldest month (January) does not fall below 21°C except on higher hills. Hot season in this region covers the period from April to June, May being the hottest month.

The maximum and minimum summer temperatures are 40°C and 20°C, respectively, whereas maximum and minimum winter temperatures are 18°C and 8°C, respectively. Rajgir receives an annual rainfall between 1000 – 2000 mm.

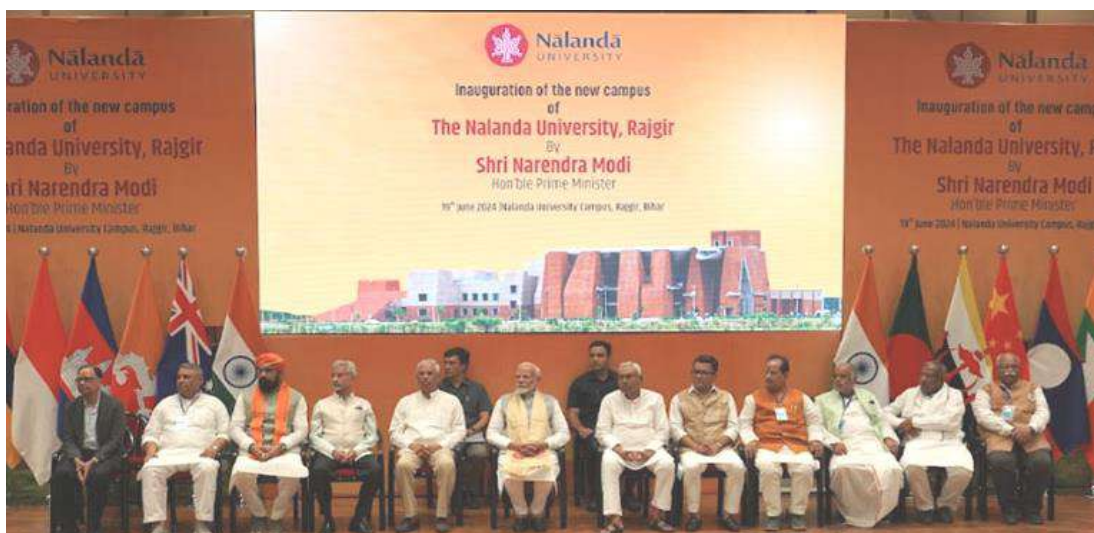
## How to reach Rajgir

**Air:** The nearest airport is at Patna (115 kms) and Gaya (70 kms). Many Indian carriers connect Patna to Kolkata, Mumbai, Delhi, Ranchi and Lucknow. Generally between October and May, flights operate from Gaya International Airport to Thailand, Yangon, Paro and Colombo. Domestic flights also operate during this period between Gaya and Delhi, Varanasi and Kolkata.

**Train:** Rajgir has a railhead but the nearest major railway stations are Patna (110 kms) and Gaya (78 kms).

**Road:** Rajgir is connected by road to Nalanda (12 kms), Bihar Sharif (25 kms), Patna (110 kms), Gaya (78 kms) and Pawapuri (38 kms) etc.

**Bus:** Regular buses are available from all the above mentioned towns to Rajgir.  
Local Transport: Taxis, buses, tongas and e-rickshaws.





## 20. STUDENT RESPONSIBILITIES

The Student Handbook sets out the minimum requirements of the Graduate Programmes at Nalanda University and lists the procedures that must be followed. All students are required to follow the guidelines laid down by the University and must abide by the established standards of conduct. This will ensure that the students, faculty and administration work together to create a community that is founded upon mutual respect for all the members, honesty in all endeavours and responsible conduct at all times.

All graduate students enrolled in Nalanda University are understood to have accepted the responsibility of adhering to all the policies and procedures that govern their education and stay at the University.



## **21. UNDERTAKING BY THE STUDENT**

**Academic Year: 2024-25**

1. I, hereby, declare that, the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
2. I, hereby, promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of Nalanda University, and also to follow the Code of Conduct prescribed for the Students of the University, as in force from time to time and subsequent changes/modifications/amendment made thereto.
3. I acknowledge that, the University has the authority for taking punitive actions against me for violation and/or non-compliance of the same.
4. I, hereby declare that, I will neither join in any coercive agitation/strike for the purpose of forcing the authorities of the University to solve any problem, nor I will participate in any activity which has a tendency to disturb the peace and tranquility of life of the Nalanda University campus and/or its Residence Halls.
5. I, hereby declare that, both I will not indulge in, nor tolerate ragging, in any form, even in words or intentions, and I accept to give an undertaking in the prescribed format for the same.
6. I, hereby declare that, I shall be solely responsible for my involvement in any kind of undesirable / indisciplinary activities outside the campus, and shall be liable for punishment as per the law of the land. I, further understand that, the University shall in no way provide any support to me and will not be held responsible for my any such action.
7. I, also declare that, I am not suffering from any serious/contagious ailment and/or any psychiatric / psychological disorder.
8. I, further declare that, my admission may be cancelled, at any stage, if I am found ineligible and/or the information provided by me are found to be incorrect.
9. I, hereby undertake to inform the University, about any changes in information submitted by me, in the Application Form and any other documents, including change in addresses and phone nos., from time to time.

**I have read and understood the information given in the Student Handbook. I hereby undertake that if at any stage I'm found to violate the rules and regulations of the University or not adhering to conduct norms, I shall be liable to disciplinary action or appropriate penal measures as stipulated by the University. I also pledge utmost respect to the University and to its academic culture.**

**Name :** -----

**Programme:** ----- **Signature with Date:** -----



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